

Monday, November 09, 2015

Minutes of the meeting of the electoral areas services committee held on November 09, 2015 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, B.C. commencing at 10:00 a.m.

## MINUTES

### Present:

<b>Directors:</b>	E. Grieve	Puntledge/Black Creek (Area 'C')
	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
	R. Nichol	Lazo North (Area 'B')
<b>Staff:</b>	A. MacDonald	General Manager of Planning and Development Services
	D. Oakman	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	D. Walters	Acting General Manager of Community Services
	J. Warren	Corporate Legislative Officer
A. Baldwin	Legislative Services Assistant	

### REPORTS:

Director Jolliffe recused himself at 10 a.m. declaring a potential conflict of interest regarding development variance permit application DV 1B 15 (1940 Ryan Road - Knapfl).

### **ELECTORAL AREA 'B' - DEVELOPMENT VARIANCE PERMIT APPLICATION DV 1B 15 - 1940 RYAN ROAD (KNAPFL)**

R. Nichol/E. Grieve: THAT the following material be received:

- Report dated September 3, 2015 regarding a development variance permit (DVP) application to reduce the rear yard setback and allow an increase in building height in order to legalize a partially constructed one-storey accessory building for 1940 Ryan Road (Knapfl);
- Comments received at the September 14, 2015 electoral areas services committee regarding proposed DV 1B 15 (1940 Ryan Road);
- Email correspondence from Anne Lewis and Kim Culmer regarding proposed DV 1B 15 (1940 Ryan Road); and
- Email correspondence from Kevin Potter regarding proposed DV 1B 15 (1940 Ryan Road).  
791(2), 791(3), 791(13) Carried

Ton Trieu, assistant manager of planning services, provided an overview of the development variance permit application DV 1B 15 (1940 Ryan Road).

The applicant, Devon Knapfl, was in attendance.

R. Nichol/E. Grieve: THAT the board approve the development variance permit DV 1B 15 (Knapfl) on property described as Lot 10, District Lot 239, Comox District, Plan 25620 (1940 Ryan Road East) in order to:

- i. reduce the minimum rear yard setback from 7.5 metres to 3.6 metres; and
- ii. increase the maximum building height from 6.0 metres to 6.12 metres for a partially constructed one-story accessory building;

AND FINALLY THAT the board authorizes the corporate legislative officer to execute the permit.  
791(2), 791(3), 791(13) Carried

Director Jolliffe returned to the meeting at 10:04 a.m.

### **ELECTORAL AREA 'A' - DEVELOPMENT VARIANCE PERMIT DV 2A 15 - 4680 MONTROSE DRIVE (DYCK)**

R. Nichol/B. Jolliffe: THAT the report dated September 28, 2015 regarding development variance permit DV 2A 15 to reduce the interior side yard setback from 3.5 metres to 2.42 metres to enable the existing 80 square metre building to be used for residential purposes at 4680 Montrose Drive (Dyck) be received.  
791(2), 791(3), 791(13) Carried

R. Nichol/B. Jolliffe: THAT the addendum be considered.  
791(2) Carried

R. Nichol/B. Jolliffe: THAT the following correspondence be received:

- Comments received at the October 5, 2015 electoral areas services committee regarding DV 2A 15 (4680 Montrose Drive - Dyck);  
791(2), 791(3), 791(13)
- Email correspondence dated October 12, 2015 from Dave and Noni Godfrey regarding DV 2A 15 (4680 Montrose Drive - Dyck);
- Email correspondence dated October 13, 2015 from Debby O'Bryan regarding DV 2A 15 (4680 Montrose Drive - Dyck);
- Correspondence dated October 16, 2015 from Betty and Gary O'Neill regarding DV 2A 15 (4680 Montrose Drive - Dyck);
- Siteplan submitted by the applicant to illustrate the approximate location of the new house in relation to the accessory building;
- Email correspondence dated October 29, 2015 from Jim Palmer regarding DV 2A 15 (4680 Montrose Drive - Dyck);

- Email correspondence dated October 31, 2015 from Debby O'Bryan and Ron Brown regarding DV 2A 15 (4680 Montrose Drive - Dyck);

- Email correspondence dated November 2, 2015 from David and Nora Godfrey regarding DV 2A 15 (4680 Montrose Drive - Dyck);

- Email correspondence dated November 2, 2015 from Rob and Sandra Johnson regarding DV 2A 15 (4680 Montrose Drive - Dyck);

- Correspondence dated November 4, 2015 from Graham and Carolyn Walker regarding DV 2A 15 (4680 Montrose Drive - Dyck);

- Correspondence dated November 6, 2015 from Donald and Robin Miller, regarding DV 2A 15 (4680 Montrose Drive - Dyck); and

- Correspondence received on November 9, 2015 from Monica McDermid, Harmony Dyck and Buddy McRae regarding DV 2A 15 (4680 Montrose Drive - Dyck).

791(2), 791(3), 791(13)

Carried

J. MacLean, rural planner, provided an overview of the staff report regarding development variance permit DV 2A 15 - 4680 Montrose Drive (Dyck).

The owner's agent, Monica McDermid, was in attendance and spoke in support of the development variance permit application.

David Godfrey, adjacent property owner, spoke in opposition to the development variance permit application.

Graham Walker, adjacent property owner, spoke in opposition to the development variance permit application.

David Godfrey, adjacent property owner, spoke a second time in opposition to the development variance permit application.

R. Nichol/B. Jolliffe: THAT the information provided by David Godfrey and Graham Walker, adjacent property owners, regarding DV 2A 15 (4680 Montrose Drive - Dyck) be received.

791(2), 791(3), 791(13)

Carried

R. Nichol/B. Jolliffe: THAT the board approve the development variance permit DV 2A 15 (Dyck) to reduce the minimum side yard setback requirement of the existing one-storey building from 3.5 metres to 2.42 metres on property described as Lot 21, District Lot 28, Nelson District, Plan 31464 (4680 Montrose Drive);

AND FINALLY THAT the corporate legislative officer be authorized to execute the permit.

791(2), 791(3), 791(13)

Carried

**ELECTORAL AREA 'C' - TEMPORARY USE PERMIT - 3780 AND 3786 COLAKE ROAD (COURTENAY FISH AND GAME PROTECTIVE ASSOCIATION)**

R. Nichol/B. Jolliffe: THAT the report dated October 28, 2015 regarding a temporary use permit (TUP) application to enable a campground, boat launch docks, swimming floats, limited special events and limited recreational facilities as accessory uses on property zoned for upland resource use be received.  
791(2), 791(3), 791(13) Carried

Alana Mullaly, manager of planning services, presented information regarding temporary use permits and provided an overview of the report regarding the application for a temporary use permit for 3780 and 3786 Colake Road (Courtenay Fish and Game Protective Association).

Representatives from the Courtenay and District Fish and Game Protective Association were in attendance.

The committee adjourned at 10:41 a.m. and reconvened at 10:46 a.m.

B. Jolliffe/R. Nichol: THAT the board approve issuance of a temporary use permit (TUP 2C 15) to the Courtenay and District Fish and Game Protective Association to allow one boat launch, docks, swimming floats, a campground, limited special events, and limited recreational facilities for a term of three years on property described as That part of Section 33, Township 10, Comox District, Plan 552-H, Included within the Area Shown Outlined in Red on Plan 788 RW (PID: 000-863-840); and Lot 1, Section 33, Township 10, Comox District, Plan VIP78343 (PID: 026-200-881);

AND FURTHER THAT prior to issuance of a temporary use permit (TUP 2C 15), the owner shall provide written confirmation from the public health authority that the water system installed on the properties has received all necessary approvals;

AND FINALLY THAT the board authorize the corporate legislative officer to execute the temporary use permit.

791(2), 791(3), 791(13)

Carried

**ELECTORAL AREA 'A' - TEMPORARY USE PERMIT - 3771 ISLAND HIGHWAY SOUTH (VANCOUVER ISLAND SALT COMPANY - ANDREW SHEPHERD AND SCOTT GIBSON)**

B. Jolliffe/R. Nichol: THAT the report dated October 28, 2015 regarding a temporary use permit for consideration to enable production of hand harvested sea salt on a commercially zoned parcel in Royston be received.

791(2), 791(3), 791(13)

Carried

Alana Mullaly, manager of planning services, provided an overview of the report regarding a temporary use permit application for 3771 Island Highway South (Vancouver Island Salt Company).

B. Jolliffe/R. Nichol: THAT the board approve issuance of a temporary use permit (TUP 1A 15) to the Vancouver Island Salt Company (Andrew Shepherd and Scott Gibson) to allow commercial production of sea salt for a term of three years on property described as Lot 2, District Lot 86, Comox Land District, Plan 42151, Except Plan 42509 SRW (PID 001-400-037);

AND FINALLY THAT the board authorize the corporate legislative officer to execute the temporary use permit.

791(2), 791(3), 791(13)

Carried

**ELECTORAL AREA 'C' TEMPORARY USE PERMIT - 8090/8100 FORBIDDEN PLATEAU ROAD (COASTAL TREK**

INC.)

B. Jolliffe/R. Nichol: THAT the report dated October 28, 2015 regarding a temporary use permit (TUP) for consideration in order to allow principal residential use of a tourist commercial parcel be received.  
791(2), 791(3), 791(13) Carried

Brian Chow, planner, provided an overview of the report regarding a temporary use permit application for 8090/8100 Forbidden Plateau Road (Coastal Trek Inc.).

The applicant, Shayne Stuchbery, Coastal Trek Inc., was in attendance and spoke to the application for a temporary use permit for 8090/8100 Forbidden Plateau Road (Coastal Trek) Inc.

R. Nichol/B. Jolliffe: THAT the board approve a temporary use permit (TUP 1C 15) to enable the property owners to use the health resort building to have principal residential use for three years on property described as Lot A, Block 249, Comox District, Plan 27411, Except Parcel "A" (DD R100949) (8090/8100 Forbidden Plateau Road);

AND FINALLY THAT the board authorize the corporate legislative officer to execute the permit.  
791(2), 791(3), 791(13) Carried

The committee adjourned at 11:24 a.m. and reconvened at 11:31 a.m.

#### **ELECTORAL AREA 'A' - FARM LAND PROTECTION DEVELOPMENT PERMIT - 3704 MINTO ROAD (LOGAN)**

B. Jolliffe/R. Nichol: THAT the report dated October 28, 2015 regarding a farm land protection development permit (DP) application that will enable the property owner to construct a single detached house within 30 metres of agriculturally-designated land be received.  
791(2), 791(3), 791(13) Carried

Jodi MacLean, rural planner, provided an overview of the report regarding a farm land protection development permit application for 3704 Minto Road (Logan).

B. Jolliffe/R. Nichol: THAT the board approve the farm land development permit DP 17A 15 (Logan) on the property described as Lot B, Section 29, Township 11, Nelson District, Plan 14731 (3704 Minto Road) for the construction of an single detached house within 30 metres of land designated agricultural areas or ALR;

AND FURTHER THAT the corporate legislative officer be authorized to execute the permit.  
791(2), 791(3), 791(13) Carried

#### **ELECTORAL AREA 'B' - NON-FARM USE WITHIN THE AGRICULTURAL LAND RESERVE - 1978 HARDY ROAD (CAMERON/PATTISON/BORRILL)**

R. Nichol/B. Jolliffe: THAT the report dated October 26, 2015 regarding an application for non-farm use within the agricultural land reserve (ALR) that requests placing a third dwelling on the subject property for use by the property owners be received.  
791(2), 791(3), 791(13) Carried

Jodi MacLean, rural planner, provided an overview of the report regarding the application for non-farm use within the agricultural land reserve (ALR) on 1978 Hardy Road (Cameron/Pattison/Borrill).

The applicants, Terry Cameron and Alyssa Borrill, were in attendance.

B. Jolliffe/R. Nichol: THAT the additional information provided by the applicants regarding the non-farm use within the agricultural land reserve (ALR) on 1978 Hardy Road (Cameron/Pattison/Borrill) be received.  
791(2), 791(3), 791(13) Carried

R. Nichol/B. Jolliffe: THAT the Agricultural Land Commission be advised that the regional district supports Agricultural Land Reserve application ALR 1B 15 (Cameron/Pattison/Borrill) for the non-farm use within the Agricultural Land Reserve to allow the placement of a third dwelling for use by the current property owners on the property known as Lot 22, Block 29, and District Lot 133, Comox District, Plan 2261 (1978 Hardy Road);

AND FURTHER THAT the Comox Valley Regional District recommends the Agricultural Land Commission place a condition on the approval that the third dwelling be restricted to a manufactured home for use of the current property owners and their immediate family;

AND FURTHER THAT the Comox Valley Regional District recommends the Agricultural Land Commission register a section 219 restrictive covenant on title to decommission the third dwelling once it is no longer required by the applicants;

AND FINALLY THAT the application ALR 1B 15 (Cameron/Pattison/Borrill) for the non-farm use of property within the Agricultural Land Reserve be forwarded to the Agricultural Land Commission for final consideration.  
791(2), 791(3), 791(13) Carried

#### **ELECTORAL AREA 'C' - CASH-IN-LIEU OF PARKLAND DEDICATION FOR A PROPOSED SUBDIVISION - 8700 OYSTER RIVER WAY (WENMANN)**

R. Nichol/B. Jolliffe: THAT the report dated October 26, 2015 regarding an option to accept cash in lieu of parkland dedication for a four-lot subdivision proposal at 8700 Oyster River Way be received.  
791(2), 791(3), 791(13) Carried

Brian Chow, planner, provided an overview of the report regarding cash-in-lieu of parkland and dedication for a proposed subdivision - 8700 Oyster River Way (Wenmann).

R. Nichol/B. Jolliffe: THAT cash in lieu of parkland dedication in the amount of \$13,250 be accepted for the subdivision proposal (02498 C 15 - Wenmann), Lot B, Block 29, Comox District, Plan VIP78712 (8700 Oyster River Way) pursuant to Section 941(1)(b) of the Local Government Act;

AND FURTHER THAT the cash in lieu payment of \$13,250 be deposited into the Baynes Sound, Areas B and C parks and greenways service parkland acquisition reserve fund..  
791(2), 791(3), 791(13) Carried

#### **COMPREHENSIVE ZONING BYLAW REVIEW - PROJECT STATUS REPORT**

B. Jolliffe/R. Nichol: THAT the report dated November 2, 2015 regarding a status report on the

comprehensive zoning bylaw review and the proposed process and timeline be received.  
791(2), 791(3), 791(13) Carried

Ton Trieu, assistant manager of planning services, provided an overview of the report regarding the status of a comprehensive zoning bylaw review.

The committee adjourned at 12:01 p.m. and reconvened at 12:21 p.m.

### **VARY THE AGENDA**

B. Jolliffe/E. Grieve: THAT the agenda be varied to consider items 16, 17 and 18 before item 10 of the agenda.  
791(2) Carried

### **KING COHO WASTEWATER TREATMENT PLANT- ELECTORAL AREA B FEASIBILITY STUDY**

B. Jolliffe/R. Nichol: THAT the report dated November 2, 2015 regarding conducting a feasibility study to assess the viability of establishing a regional service area to manage and operate the King Coho wastewater treatment plant (WWTP) be received.  
791(2) Carried

Kris La Rose, manager of liquid waste planning, provided an overview of the report regarding a feasibility study to assess the viability of establishing a regional service area to manage and operate the King Coho wastewater treatment plant (WWTP).

B. Jolliffe/R. Nichol: THAT subject to approval of 50 per cent funding by participating strata, that the 2016 - 2020 financial plan commit \$10,000 of community works funds (CWF) for half of the anticipated condition assessment and asset management plan costs;

AND FURTHER THAT the 2016-2020 financial plan for Electoral Area 'B' feasibility study service 152 include \$5,000 for a feasibility study to be conducted to assess the viability of establishing a local service area to manage and operate the King Coho WWTP;

AND FINALLY THAT a staff report be presented to the electoral area services committee with the findings of the feasibility study by April 2016.  
791(2) Carried

### **LAZO NORTH (AREA 'B') - LOWER LAZO WATERSHED DRAINAGE – LOCAL SERVICE AREA FEASIBILITY**

R. Nichol/B. Jolliffe: THAT the report dated November 2, 2015 regarding a proposed strategy for a feasibility study to determine the viability of creating a local service area to rehabilitate and maintain the drainage system in the lower reaches of the Lazo watershed, including the Queen's Ditch and main tributaries be received.  
791(2) Carried

Kris La Rose, manager of liquid waste planning, provided an overview of the report regarding a proposed strategy for a feasibility study to determine the viability of creating a local service area to rehabilitate and maintain the drainage system in the lower reaches of the Lazo watershed, including the Queen's Ditch and main tributaries.

B. Jolliffe/R. Nichol: THAT a feasibility study be conducted in two-phases to assess the viability of establishing a local service area to rehabilitate and manage the lower Lazo watershed drainage system;

AND FURTHER THAT the Electoral Area 'B' feasibility studies service 152 2016 - 2020 financial plan include \$5,000 for possible service establishment costs, and that the 2016 - 2020 financial plan also commit \$30,000 of community works funds for capacity building and supporting planning work;

AND FURTHER THAT a staff report on findings of the first phase of a feasibility study be presented to the electoral area services committee by July 2016;

AND FINALLY THAT the Comox Valley Regional District provide a letter of interest to the Department of National Defence expressing interest to enter into negotiations for a contribution agreement with the Department of National Defence for the design and installation of infrastructure supporting the management of the lower Lazo watershed drainage system.

791(2)

Carried

### **SOUTH SEWER PROJECT – WASTEWATER TREATMENT PLANT AND PUMP STATION SITE SELECTION**

B. Jolliffe/R. Nichol: THAT the report dated November 1, 2015 regarding the proposed process for identifying, screening and selecting sites for the south sewer treatment facility and three pump stations (PS) be received.

791(2)

Carried

Kris La Rose, manager of liquid waste planning, provided an overview of the report regarding proposed process for identifying, screening and selecting sites for the south sewer treatment facility and three pump stations (PS).

B. Jolliffe/R. Nichol: THAT staff be directed to proceed with selection of a shortlist of potential sites for a south sewer project wastewater treatment plant;

AND FURTHER THAT the shortlisted sites be brought to the November 24 CVRD board meeting in an in-camera report to seek approval to secure the shortlisted sites prior to commencing consultation with the public.

791(2)

Carried

### **DEVELOPMENT APPROVAL INFORMATION AREA BYLAW**

B. Jolliffe/R. Nichol: THAT the report dated October 26, 2015 regarding a development approval information (DAI) procedures and policies bylaw be received.

791(2), 791(3), 791(13)

Carried

Brian Chow, planner, presented information regarding a development approval information (DAI) procedures and policies bylaw.

B. Jolliffe/R. Nichol: THAT the matter regarding a development approval information (DAI) procedures and policies bylaw be referred back to staff for further review to incorporate feedback received from directors and report back to the electoral areas services committee by March 2016.

791(2), 791(3), 791(13)

Carried



**PROPOSED MINISTER'S BYLAW STANDARDS: REGULATING AGRI-TOURISM AND FARM RETAIL SALES IN THE AGRICULTURAL LAND RESERVE**

B. Jolliffe/R. Nichol: THAT the report dated October 27, 2015 regarding the Ministry of Agriculture's establishment of a Minister's bylaw standard to assist local government bylaw development on agri-tourism, agri-tourism accommodation and farm retail sales be received.

791(2), 791(3), 791(13)

Carried

Robyn Holme, long range planner, provided an overview of the report regarding the Ministry of Agriculture's establishment of a Minister's bylaw standard to assist local government bylaw development on agri-tourism, agri-tourism accommodation and farm retail sales.

R. Nichol/B. Jolliffe: THAT the board approve a letter of support to the Ministry of Agriculture of the proposed changes outlined in regulating agri-tourism and farm retail sales in the Agricultural Land Reserve: discussion paper and proposed Minister's bylaw standards for information, as it supports Comox Valley Regional District long range regional growth strategy and official community plan goals to support agriculture, agri-tourism and food security.

791(2), 791(3), 791(13)

Carried

**SPECIAL EVENTS PERMIT BYLAW**

B. Jolliffe/R. Nichol: THAT the report dated October 26, 2015 regarding a proposed special events permit bylaw for first, second and third reading, and to replace the existing control of special events regulatory bylaw No. 2155 be received.

791(2), 791(3), 791(13)

Carried

Robyn Holme, long range planner, presented information regarding a proposed special events permit bylaw.

THAT the board consider first, second and third readings of bylaw No. 395, being the "Special Events Permit Bylaw No. 395, 2015", which establishes the procedures and policies for special event permit applications with an amendment to raise the threshold to 400 participants for events requiring a special events permit.

791(2), 791(3), 791(13)

Carried

*NAY: R. Nichol*

**ADVISORY PLANNING COMMISSION MINUTES**

B. Jolliffe/R. Nichol: THAT the minutes of the Area 'A' advisory planning commission meeting dated October 26, 2016 be received.

791(2), 791(3), 791(13)

Carried

B. Jolliffe/R. Nichol: THAT the minutes of the Area 'C' advisory planning commission meeting dated October 28, 2015 be received.

791(2), 791(3), 791(13)

Carried

**ELECTORAL AREA 'B' - PROPOSAL TO FILE A NOTICE WITH THE LAND TITLE AND SURVEY AUTHORITY OF BC - (BUILDING PERMIT NO. 9372 - 1904 MARINER ROAD)**

R. Nichol/B. Jolliffe: THAT the report dated October 8, 2015 regarding a recommendation to place a notice

on title for an expired building permit and failing to complete inspections for the construction of an accessory building, building permit no. 9372 be received.

791(4)

Carried

Ann MacDonald, general manager of planning and development services, provided an overview of the report regarding a proposal to place a notice on title for an expired building permit and failing to complete inspections for the construction of an accessory building, building permit no. 9372.

B. Jolliffe/R. Nichol: THAT pursuant to section 57 of the Community Charter, the board approves filing a notice with the Land Title and Survey Authority of British Columbia against land legally described as Lot 5, District Lot 128, Comox District, Plan 25907 (1904 Mariner Rd.), building permit no. 9372 for failure to comply with the regional district building inspection service bylaw;

AND FURTHER THAT the notice be filed on January 31, 2016 only if the property owners have not submitted applications for the required building permit and development variance permit.

791(4)

Carried

**ELECTORAL AREA 'C' - PROPOSAL TO FILE A NOTICE WITH THE LAND TITLE AND SURVEY AUTHORITY OF BC - (BUILDING PERMIT NO. 8280 - 7988 FORBIDDEN PLATEAU ROAD)**

B. Jolliffe/R. Nichol: THAT the report dated October 8, 2015 regarding a recommendation to place a notice on title for an expired building permit and failing to complete inspections for the construction of four dormers on an existing single family dwelling, building permit no. 8280 be received.

791(4)

Carried

Ann MacDonald, general manager of planning and development services, provided an overview of the report regarding a proposal to place a notice on title for an expired building permit and failing to complete inspections for the construction of four dormers on an existing single family dwelling, building permit no. 8280.

B. Jolliffe/R. Nichol: THAT pursuant to section 57 of the Community Charter, the board approves filing a notice with the Land Title and Survey Authority of British Columbia against land legally described as Lot 8, Block 249, Comox District, Plan 19283 (7988 Forbidden Plateau Rd.), building permit no. 8280 for failure to comply with the regional district building inspection service bylaw.

791(4)

Carried

The committee adjourned at 1:42 p.m. and reconvened at 1:50 p.m.

**MOUNT WASHINGTON FIRE SERVICE STUDY - UPDATE**

R. Nichol/B. Jolliffe: THAT the report dated October 30, 2015 regarding an update on the Mount Washington fire service study be received.

791(11)

Carried

James Bast, manager of fire services, provided an overview of the report regarding an update on the Mount Washington fire service study.

**NEW BUSINESS:**

## **VANCOUVER ISLAND REGIONAL LIBRARY BOARD**

B. Jolliffe/R. Nichol: THAT the Vancouver Island Regional Library 'from the Board Table' dated September 19, 2015 be received.

791(2)

Carried

Director Jolliffe spoke regarding the Vancouver Island Regional Library 'from the Board Table' dated September 19, 2015.

### **CORRESPONDENCE - PETITION AGAINST ANNEXATION**

B. Jolliffe/R. Nichol: THAT the correspondence dated November 6, 2015 from Director Grieve regarding a petition against any boundary changes that would incorporate properties on Webdon, Carron, Rampion, Tweed and Arden Road-west into the City of Courtenay be received.

791(2)

Carried

Director Grieve provided information regarding a a petition against any boundary changes that would incorporate properties on Webdon, Carron, Rampion, Tweed and Arden Road-west into the City of Courtenay.

### **DELEGATIONS:**

B. Jolliffe/R. Nichol: THAT Dan Levy from DanTech Associates be accepted as a late delegation.

791(2)

Carried

Dan Levy from DanTech Associates presented information regarding the draft transit services analysis report.

B. Jolliffe/R. Nichol: THAT the information presented by Dan Levy from DanTech Associates regarding the draft transit services analysis report be received.

791(2)

Carried

### **IN-CAMERA:**

B. Jolliffe/R. Nichol: THAT the committee adjourn to an in-camera session pursuant to the following sub-section(s) of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality.

791(2)

Carried

Time: 2:26 p.m.

### **RISE AND REPORT:**

The committee rose from its in-camera session at 2:51 p.m.

### **TERMINATION:**

B. Jolliffe/R. Nichol: THAT the meeting terminate.

791(2)

Carried

Confirmed by:

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Edwin Grieve  
Chair

Certified Correct:

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James Warren  
Corporate Legislative Officer

Recorded By:

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Antoinette Baldwin  
Recording Secretary

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_ day of \_\_\_\_\_, 2015.